GREAT NEWS!!! The Referring Physician Dictionary-D#123 form has been updated to capture additional information, as well as, formatted in a more easy to use layout.

The Referring Physician Dictionary #123 Maintenance form is an important part of our billing process. UMCET must require that departments complete all of the necessary information on the form in order to maintain the integrity of the data in the system.

The changes include:

- New field for the Numeric value of existing dictionary entries
- NPI field is now mandatory
- New field for UMH provider # (if available in Meditech)
- Updated Practicing Location #1 and # 2 for providers who see patients at more than one office

Please note that for all new provider requests, the D#123-Referring Physician Maintenance Form must be completed and submitted along with other required forms, such as the Dictionary 3 Maintenance Form. The D#123-Referring Physician Maintenance Form may be found at the following link: [http://cet.med.miami.edu/x96.xml](http://cet.med.miami.edu/x96.xml)

If you have any questions, please contact the UMCET Help Desk at 305-243-7339.

Remember the NPI number is MANDATORY!!!!!!

NPI In Charges Out
GE-IDX Social Security Masking

To protect patient identity, social security numbers are now masked in the GE-IDX Flowcast system. Only individuals with access to the Registration function in BAR, Scheduling, and VM/HPA will have access to unmask social security numbers when required.

GE-IDX Flowcast 4.0 Character Cell Instructions:

To unmask a social security number in Registration:

1. From the first screen in Registration where the SSN is displayed, press the F9 key on your keyboard.

2. A menu will display at the bottom of the screen (see screen on the right).

3. Select action code 1 – View Patient SSN#

4. A new screen displays with the patient’s SSN unmasked (see screen on the right).

5. To exit this screen, press the F10 key on your keyboard.

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GE-IDX Flowcast 4.0 Web Instructions:
To unmask the Social Security Number in Registration:

1. From the first screen in Registration where the SSN is displayed, click the **Actions** button on your screen.

2. A menu will display at the bottom of the screen (see screen to the right).

3. Select **Action Code 1 – View Patient SSN#**

4. A new screen displays with the patient’s SSN unmasked (see screen to the right).

5. To exit this screen, press the **OK** button on your screen.
Do you know who this baby boy is? If so, send an email to UMCETTRAINING@MED.MIAMIEDU, in the subject line please type “Baby Face Challenge” and be sure to include your contact information. A prize is awarded to the first person who guesses correctly. You will also be featured in our next edition. GOOD LUCK!